

Preparing goods for storage

- **Blankets, draperies and clothing** – have blankets, draperies and out-of-season clothing cleaned, then pack them inside a plastic bag, inside the box. Hanger boxes should have a plastic liner to keep out dust and moisture.
- **Books**- pack them flat, not standing on end (which may cause damage to the spines). Books are extremely heavy, so don't pack too many in one box or mix them with fragile items.
- **Electronics/Computers**: pack in original boxes if possible, cover, and consider heated units to protect components.
- **Mirrors and pictures**- large works should be stored in appropriate boxes. Smaller pictures may be wrapped in paper or bubble wrap and stored in boxes with clothing or linens.
- **Mattresses**- protect them and your furniture with designed plastic covers.
- **Furniture and tables**- remove legs and disassemble to conserve storage space. Wrap with furniture pads to protect from soil and scratches. Wrap the legs together with packing paper and, if possible, tape them to the protective wrap placed around the corresponding item.
- **Photos**- old photographs tend to curl over time. To keep them flat, place them between two pieces of cardboard and tape them together. Do not store irreplaceable photos. Negatives take up little space. Consider keeping them with you.
- **Documents should probably not be stored**- such as birth certificates, family bibles, genealogy, baby books, photo albums, graduation, military service records, legal documents, court records, adoption papers and divorce papers. We suggest keeping them in your possession, or leaving them with a friend who will safeguard them indefinitely. It occasionally happens that someone falls on hard times and has to abandon their storage unit. Don't take a chance.

Moving and Storage Tips

- Place items you may need toward the front of the unit
- Use shelving for efficient use of space
- Use your boxes efficiently, but do not over pack them
- Wrap all mirrors and pictures, do not lay flat
- Clean all appliances before storing
- Use pallets under furniture and boxes for air circulation
- Label your boxes
- For additional safety place valuable items towards the rear of the unit
- Most couches can be stored on end
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Answering Your Questions

Do I have to sign a lengthy contract?

- No. You are only required to sign a month-to-month occupancy agreement that automatically renews each month until you vacate. Discounts are available for prepaid contracts and leases.

Are there any restrictions to the length of stay?

- No. Most customers are long term.

When do I have access to my storage unit?

- Access is available 365 days a year, 7 days a week and 24 hours a day. Office hours are found on the home and contact page.

How is my unit secured?

- Each storage unit is secured with your own lock to ensure access to only you! We do not have a copy of your key, unless you give it to us. The yard is fenced and lighted, with video surveillance.